

NASA SEWP VI

ORDERING GUIDE — CATEGORY C CONTRACT HOLDER

NASA **SEWP VI**



Solutions for
Enterprise-
Wide
Procurement

Contract Holder

FEDSCALE SNAPSHOT

FedScale Inc.
Category C Contract
80TECH26D1095

PoP: November 2026 – 2036

MAIN OFFICE ADDRESS

FedScale Inc.
5559 Main Street
Mount Jackson, VA 22842
Phone: 866-435-1204
Fax: 703-542-0112

SEWP VI PROGRAM SUPPORT

*Order Issues and Post-Delivery
Contacts*

M. Brent Duncan
SEWP Program Manager
brent.duncan@fedscale.com
214-682-7368

Charlette Jones
SEWP Deputy Program Manager
charlette.jones@fedscale.com
240-601-3381

SEWP Helpline

help@sewp.nasa.gov
(301) 286-1478

SEWP PMO Hours:

M–F, 7:30 AM – 6 PM (ET)
www.sewp.nasa.gov

SEWP OVERVIEW

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced “soup,” provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. SEWP has continually evolved over the past 30 years, expanding its scope to meet the needs of its customers. The program is self-funded through usage fees (0.34%) and supports more than 50,000 orders a year across the Federal Government.

FAIR OPPORTUNITY

FAR 16.505(b)(1) provides that each contractor shall be given a fair opportunity to be considered for each order exceeding \$10,000 issued under multiple-award contracts. The method for providing fair opportunity is at the discretion of the ordering Contracting Officer (CO), who must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool (QRT) is the recommended method to support this process and to document the required decision rationale.

ABOUT FEDSCALE

Founded in 2013, FedScale, Inc. is a mission-driven federal IT and professional services contractor and SBA certified small business. We partner with U.S. government agencies to deliver innovative, integrated solutions across six core service areas: cloud solutions, data and analytics, network modernization, records digitization, application modernization, and IT operations. FedScale is built on a simple belief, that the missions powering our government deserve partners who are as invested in the outcome as the agencies themselves.

Visit our website: <https://www.FedScale.com>

WHAT'S IN SCOPE FOR SEWP VI?

FedScale holds a Category C award under SEWP VI. Category C is designed to serve program-focused, mission-based services, and one representative Category C award has been described as covering ITC/AV mission-based services. FedScale is also teamed with a Category A company, extending our combined scope to the full range of IT, Communication, and Audio-Visual (ITC/AV) products and solutions the full range of information technology communications and audio visual (ITC/AV) services covered under Category A.

Together, this gives agencies access to:

Category A (via teaming partner): Hardware, software, cloud, and cybersecurity products and ITC/AV solutions

Category C (FedScale): Mission-based, program-level services supporting agency IT infrastructure and operations

This pairing allows FedScale to support both product acquisition and the mission-focused services needed to implement and sustain them. A combined-category approach agencies increasingly use for full lifecycle IT needs. The biggest change in SEWP VI is the addition of standalone services to let agencies customize solutions at the mission and program level, supporting agency IT infrastructure.

ORDERING PROCESS

- 1. Determine requirement:** The end-user identifies a need and generates a Purchase Request (PR) with any required funding information, per their agency's internal process.
- 2. Submit RFQ via the SEWP Quote Request Tool (QRT):** The ordering Contracting Officer submits a Request for Quote (RFQ), Request for Information (RFI), or Market Research Request (MRR) through the SEWP online Quote Request Tool to the applicable SEWP VI category or categories.
- 3. Receive quote:** FedScale returns a quote through the QRT, including CLIN verification matching quoted items and pricing.
- 4. Best value selection:** The agency evaluates quotes considering technical requirements, past performance, price, and agency policy, consistent with FAR 16.505(b) Fair Opportunity requirements.
- 5. Issue Delivery/Task Order:** The PR along with any necessary funding information is sent to the agency's procurement office, which results in the issuance of a delivery order (DO). Any valid federal agency DO form and number may be used.
- 6. Submit order to SEWP PMO:** The order is submitted to sewporders@sewp.nasa.gov. The SEWP PMO assigns a SEWP Control Number (SCN) and routes the order to the Contract Holder.
- 7. Fulfillment begins:** FedScale does not begin work until the SCN is assigned; processing is typically completed within one business day of receipt.

For quote requests, order status, or post-delivery support, contact FedScale's SEWP Program Support team: M. Brent Duncan (brent.duncan@fedscale.com, 214-682-7368) or Charlette Jones (charlette.jones@fedscale.com, 240-601-3381).